

## **Engineering and Public Works Committee Meeting Minutes**

Meeting #: 04  
Date: February 28, 2024  
Time: 12:00 pm - 12:35 pm  
Location: Zoom

**Members Present**     **Mayor Bent**  
                                 **Councillor Connors**  
                                 **Councillor Butler**  
                                 **Councillor Hillier**  
                                 **Councillor Hardy**

**Staff Present**             **Jennifer Norris, Director of Engineering and Public Works**  
                                 **John McKeever, Engineering Manager**  
                                 **Brian Crawley, Chief Administrative Officer**

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### **1. Procurement**

#### **1.a Approval to Purchase - EV Cargo Van**

Be it so resolved that approval is given to purchase a 2024 Ford Transit EV cargo van from Avalon Ford at a cost of \$81,170.49 plus HST. Funds are available in the capital fleet account.

#### **1.b Approval to Purchase - EV Compact SUV**

Be it so resolved that approval is given to purchase a 2023 Chevrolet Bolt EUV from Hickman Motors Limited at a cost of \$42,670.56 plus HST. Funds are available in the capital fleet account.

**1.c Approval to Award Tender 24-02 - 3/4 ton, 2x4 Crew Cab Pick-up Trucks**

Be it so resolved that approval is given to award Tender 24-02 - Purchase of Two (2), 3/4 ton Crew Cab 2x4 Pick-Ups from Avalon Ford at a cost of \$66,987.12 per unit plus HST. Funds are available in the capital fleet account.

**1.d Approval to Award Tender 24-03 - 1/2 ton, 4x4 Regular Cab Pick-Up Trucks**

Be it so resolved that approval is given to award Tender 24-03 - Purchase of Five (5), 1/2 ton Regular Cab 4x4 Pick-Ups from Hickman Motors Limited at a cost of \$52,061.00 per unit plus HST. Funds are available in the capital fleet account.

**1.e Approval to Cancel Tender 24-01 1/2 ton 2x4 Regular Cab Pick-Ups**

Consensus of the Committee is Tender 24-01 will be cancelled as it was determined this fleet is no longer required.

**1.f Approval to Award Tender 24-04 One (1) New Single Axel Dump Truck with Plow**

Be it so resolved that approval is given to award Tender 24-04 - Purchase of One (1) New Single Axel Dump Truck with Plow to Royal Freightliner at a cost of \$315,959.00 plus HST. Funds are available in the capital fleet account.

**1.g Approval to Purchase - 3/4 ton, 4x4 Crew Cab Pick-Up Truck**

Be it so resolved that approval is given to purchase of one (1) 3/4 Ton Crew Cab 4x4 Pick-Up from Hickman Chevrolet at a cost of \$71,561.00 plus HST. Funds are available in the capital fleet account.

## **2. Department Report**

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee as well as the latest status pending winter operations.

Councillor Connors and Chief Administrative Officer entered the meeting at 12:12 pm.

### **2.a Capital Project Update**

#### **2.a.1 Kelligrews River Stormwater Management Plan**

The Provincial, Transportation and Infrastructure, prequalified consultant list was utilized for this project. Three of five consultants submitted a fee proposal as listed below (all taxes included);

Atkins Realis - no proposal

CBCL - \$225,992.25

Englobe - \$77,510.00

Innovative NL - no proposal

Stantec Consulting - \$113,638.78

Be it so resolved that approval is given to engage Englobe and enter into a Prime Consultant Agreement at a cost of \$77,510.00 including HST for the Kelligrews River Stormwater Management Plan.

#### **2.a.2 2024 Water and Sewer Upgrades (Sewage Pumping Stations)**

The Provincial, Transportation and Infrastructure, prequalified consultant list was utilized for this project. Four of five consultants submitted a fee proposal as listed below (including HST)

Atkins Realis - \$162,771.00

CBCL - \$265,320.18

Englobe - \$199,788.93

Pinnacle - no proposal

Stantec - \$238,189.50

Be it so resolved that approval is given to engage Atkins Realis and enter into a Prime Consultant Agreement at a cost of \$162,771.00 including HST for 2024 Water and Sewer Upgrades (Sewage Pumping Stations).

**2.b Water Statistics Update**

The Committee was provided an update on the latest water statistics.

Mayor Bent joined the meeting at 12:20 pm.

**3. Other Department Items**

**3.a Traffic Calming Policy**

Harborside Traffic Consultants have provided a quote of \$5,750.00 plus HST to review the Town's existing traffic calming policy, and attend committee pre-review and post-review for discussions and Council feedback.

This is budgeted funds. HTC will be engaged with a date for them to attend an EPW committee meeting in the near future.

**3.b 20 Braeside Lane - Confidential**

[Redacted content]

### **3.c 12 - 16 Rideouts Road Development**

The Committee was provided an update regarding sanitary sewer flows and the above-noted development which includes rezoning. Several studies indicate sanitary sewer capacity issues downstream of the development in close proximity, however, study calculations are not aligning. As recommended in the Town's Sanitary Sewer Study, flow monitoring should be undertaken to calibrate models and determine actual flow rates during wet and dry seasons. Project funding for a flow monitoring project has already been secured and scheduled for 2024/2025.

It was also noted that the developer was advised during the early stages that they have the option to control sanitary sewer flows from site into the existing system at a controlled rate that would not require flow monitoring for the next 6-8 months.

The developer is currently working through the LUIAR terms. The Town has not yet received a response or draft LUIAR.

Correspondence will be forwarded to the developer summarizing the next steps if they wish to proceed with uncontrolled sewer contribution to the Town's system.

### **3.d 160 - 180 Spruce Hill Road**

The Committee was provided an update regarding the stormwater detention pond access design. The consultant has provided an alternate concept design access which appears to align with current design standards. Staff will be in contact with the consultant to advise.

## **4. Engineering and Public Works Committee Meeting**

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on February 28, 2024 be accepted as presented;

- Capital Fleet Procurement
- Capital Project Update
- Water Statistics Update

- Traffic Calming Policy
- 12-16 Rideouts Road Development
- 160-180 Spruce Hill Road Development

Meeting adjourned at 12:35 p.m.

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Councillor Hardy, Chair

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Jennifer Norris, Director of  
Engineering and Public Works