

Administrative Services Committee Meeting Minutes

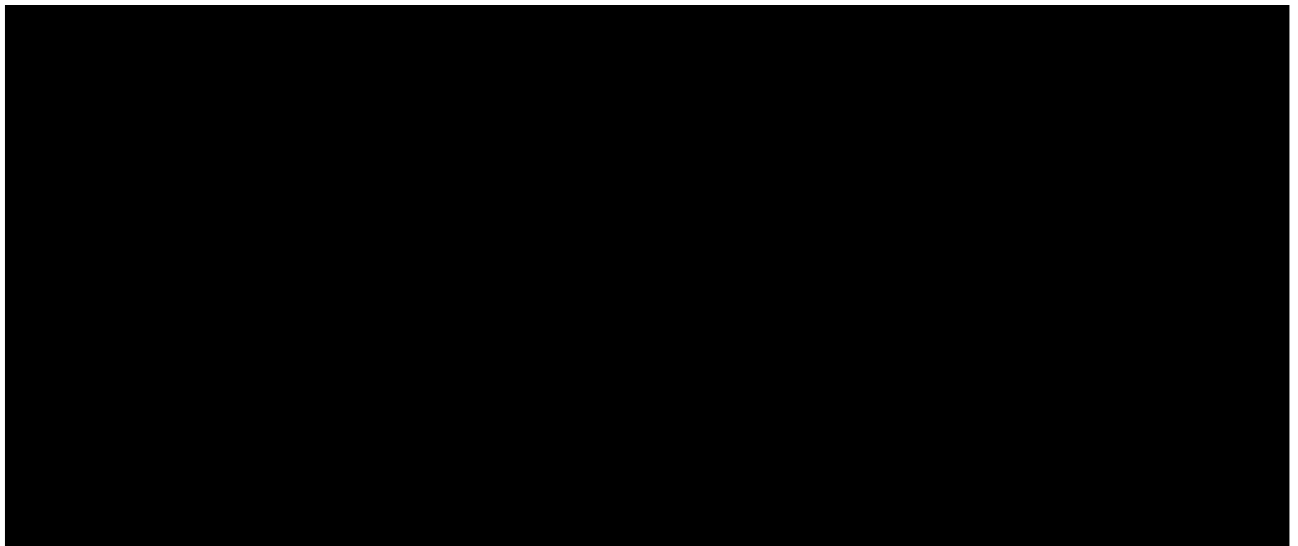
Meeting #: 2
Date: February 12, 2024
Time: 12:00 pm - 12:31 pm
Location: Zoom

Members Present **Mayor Bent**
 Deputy Mayor Gosse
 Councillor Tilley
 Councillor Moores
 Councillor Connors
 Councillor Butler
 Councillor Hillier
 Councillor Hardy
 Councillor Barrett

Staff Present **Gail Pomroy, Town Clerk**

Others Present **Liz Davis, Director of Finance**

1. Approval To Pay - Legal Invoices



2. Enforcement and Humane Services Statistics

Provided for the information of the Committee.

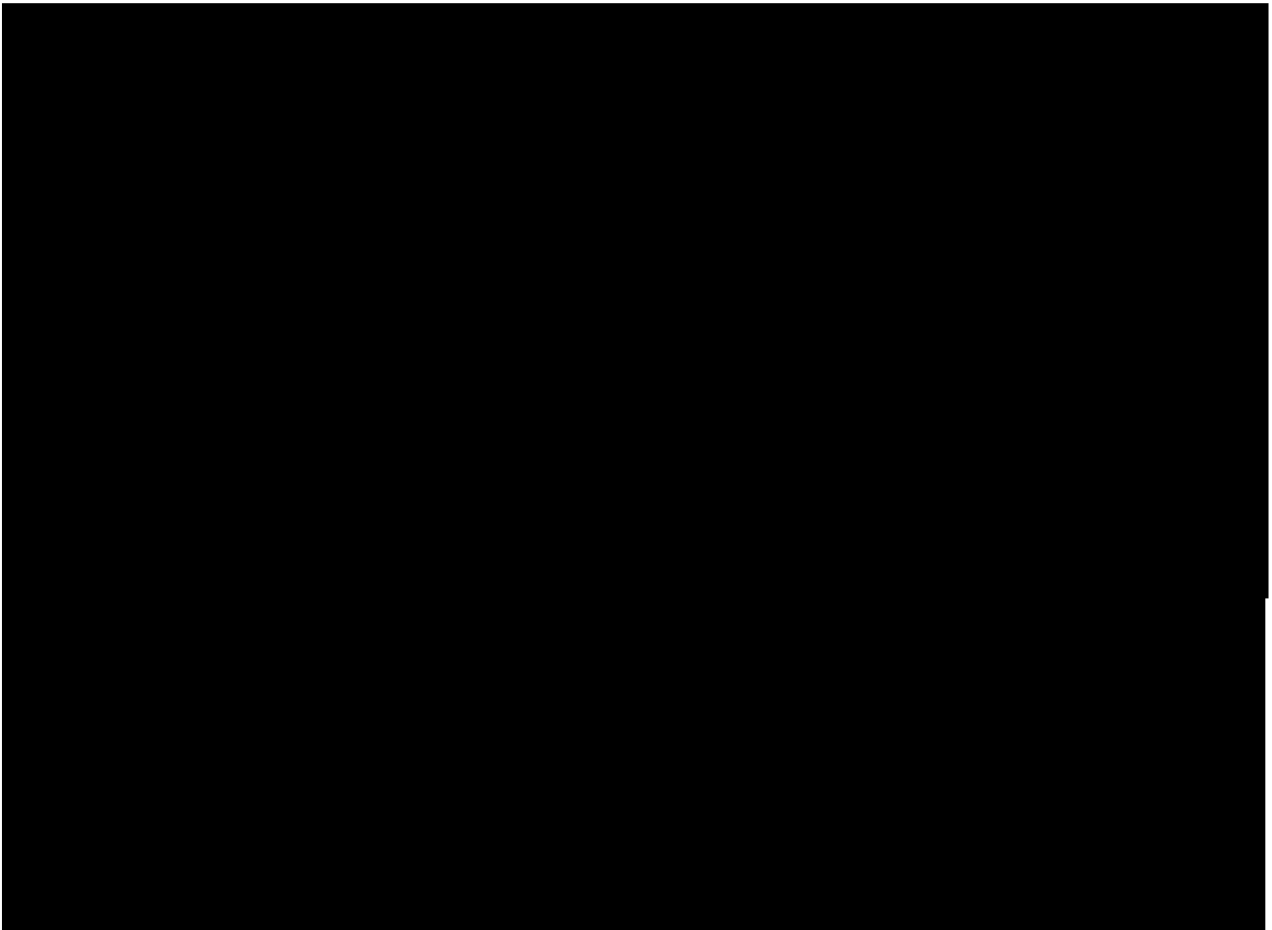
3. Fire Department Statistics

Provided for the information of the Committee.

4. Communications Statistics

Provided for the information of the Committee.

5. Confidential - Human Resources



6. Order - 24 Jones Lane

An Order was issued on March 24, 2023, requiring the repair or demolition of the dwelling situated at 24 Jones Lane, Conception Bay South.

On January 31, 2024, a Municipal Enforcement Officer confirmed the house was demolished and the property is now in compliance with Town Regulations.

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that the Order issued on March 24, 2023, under the Urban and Rural Planning Act, 2000, the Municipalities Act, 1999, the Town of Conception Bay South Development Regulations, 2011 - 2021 and the Occupancy and Maintenance Regulations ordering the property owner to either repair or demolish the dwelling situated on the property located at 24 Jones Lane, Conception Bay South be rescinded.

7. Committee Terms of Reference

An updated Terms of Reference was attached for the information of the Committee.

8. Traffic - Speeding near Topsail Beach Road

Mayor Bent requested this item added to the agenda for discussion.

The Committee discussed this area and requested the matter be reviewed. The Town Clerk advised that staff have requested increased patrols from the Royal Newfoundland Constabulary.

9. Confidential - Woodgrove Acres



10. Traffic Camera Pilot Project Update

The Town Clerk advised that a meeting is being arranged with officials from the Department of Justice.

11. Development of Mission, Vision and Values - Management Engagement Session

This matter was deferred.

12. Departmental Report (Admin)

13. Departmental Report (Fire)

14. ADDITIONAL ITEMS:

14.a 820 Conception Bay Highway

Councillor Tilley inquired about this property. The Town Clerk advised she would request an update be provided at the Planning and Development Committee meeting.

14.b 22 McCourt Close

Mayor Bent advised that additional emails have been received pertaining to parking on lawns. He advised that the Enforcement Manager is copied on the emails and will respond to the complaints.

The meeting adjourned at 12:31 p.m.

Deputy Mayor Andrea Gosse, Chair

Gail Pomroy, Town Clerk