

Committee of the Whole Meeting Minutes

Meeting #: 19
Date: December 5, 2023
Time: 4:30 pm - 7:00 pm
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

Staff Present

- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- Nick Miller, Director of Recreation**
- Maggie Hynes, Communications Manager**

Others Present

- Jody Fifield, Executive Secretary**

1. In Camera Session - Confidential Legal File



The Director of Finance, Communications Manager, Director of Recreation and Leisure Services, Director of Planning and Development, Director of Engineering and Public Works and Executive Secretary joined the meeting at 4:45 p.m.

2. Safety Moment

The Chief Administrative Officer provided a review of the safety statics for the last quarter of 2023. He noted that our safety performance had deteriorated this year and that an organizational reset is being planned to help improve performance.

3. Adoption of Committee of the Whole Minutes

Moved by: Councillor Hillier

Seconded by: Councillor Connors

Be it so resolved that the recommendations and decisions of the Committee of the Whole meeting of November 21, 2023 be adopted as presented.

Carried Unanimously

4. Discussion Items

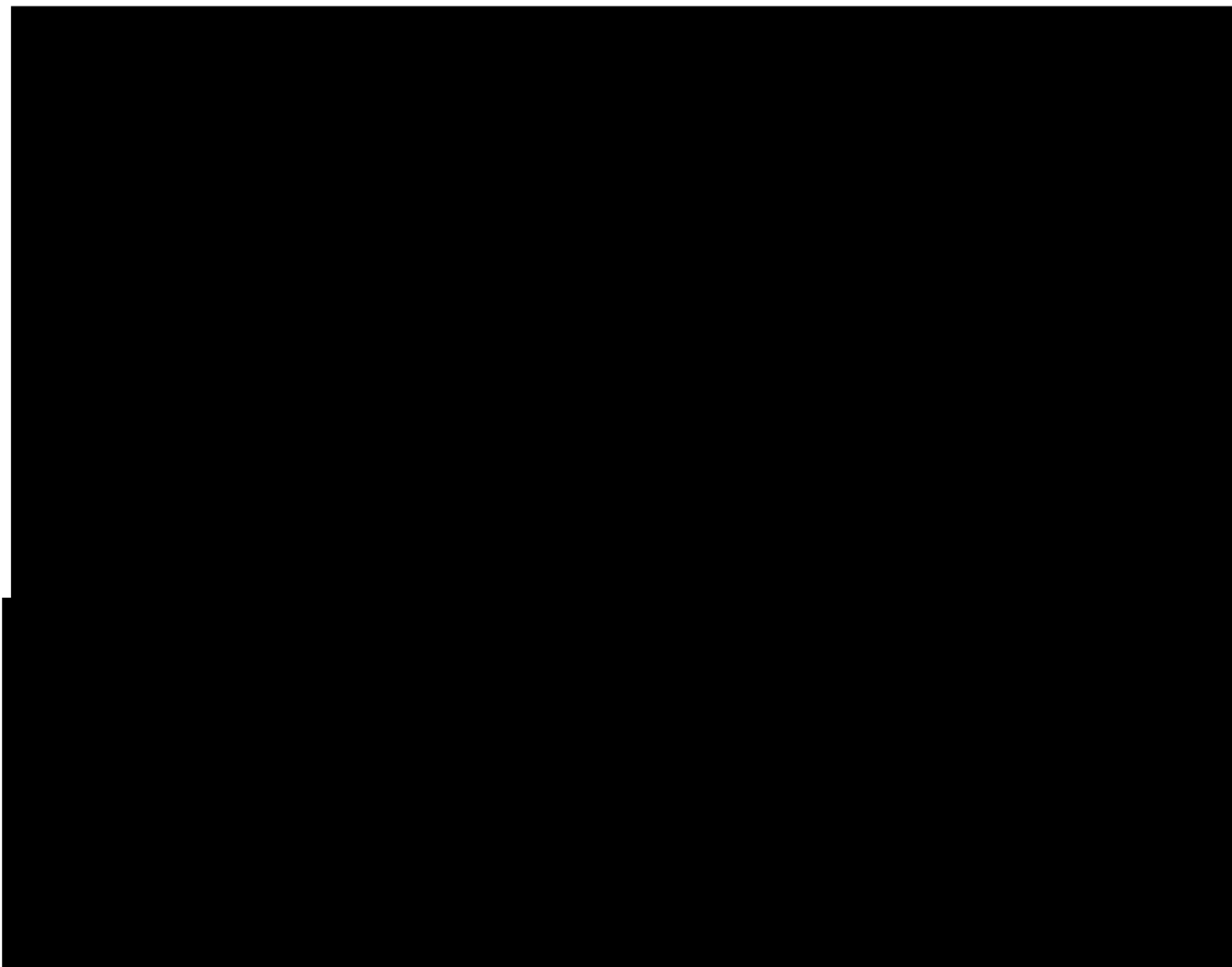
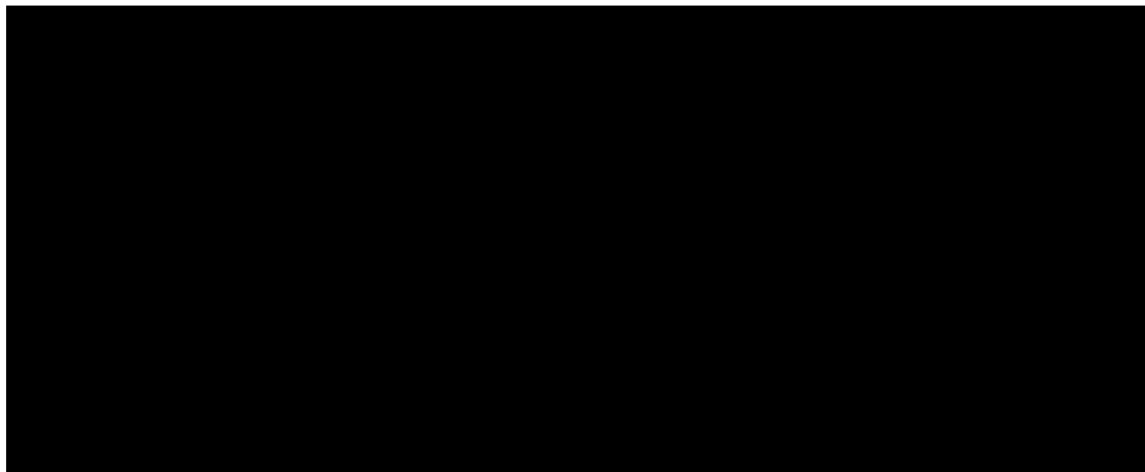
4.a Ambulance Services

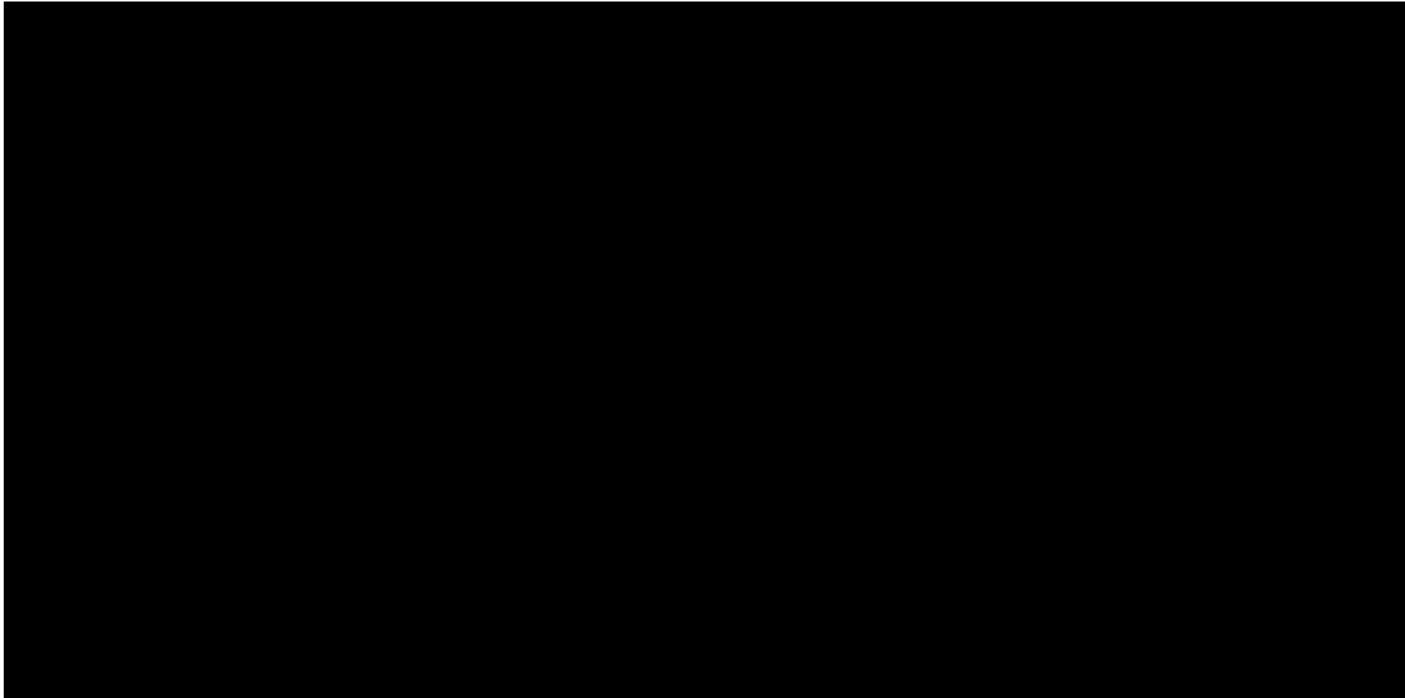
Mayor Bent advised that a letter was sent along to the Department of Health and Community Services to express our concerns with the lack of ambulance services in Conception Bay South. He advised that he met this morning with the Minister of Health and Community Services and his staff to elaborate on those concerns with the lack of services.

The Mayor requested the Department to conduct a review of the ambulatory services provided to the Town. He also requested the Town be provided with the opportunity to provide input on the ongoing province wide review of ambulance services.

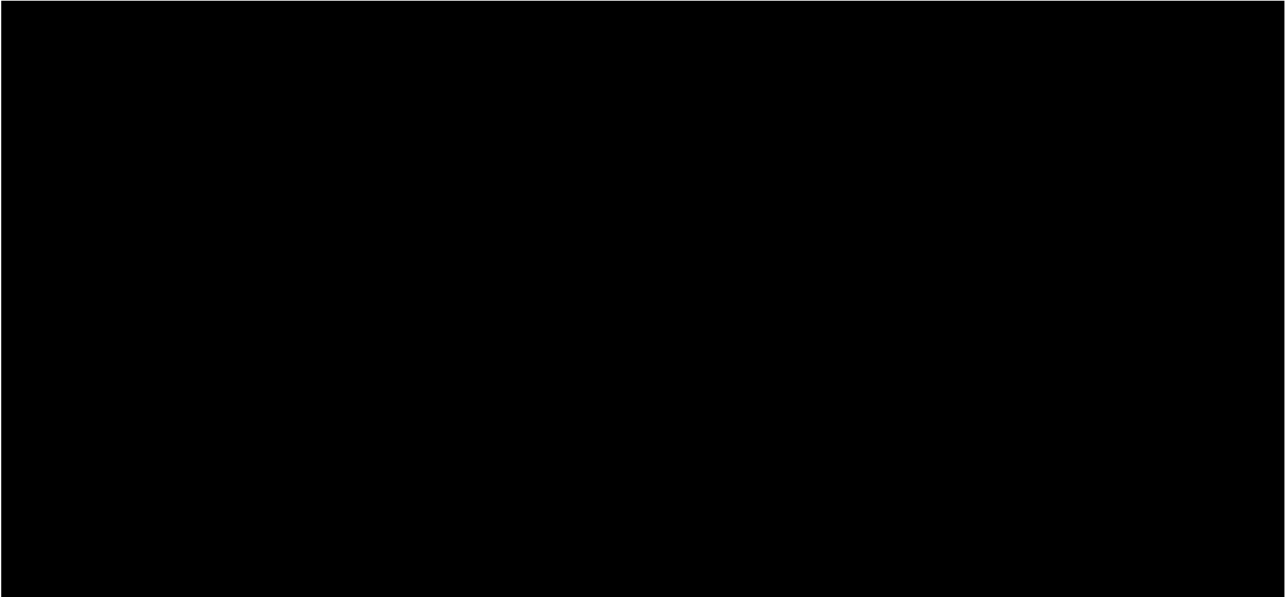
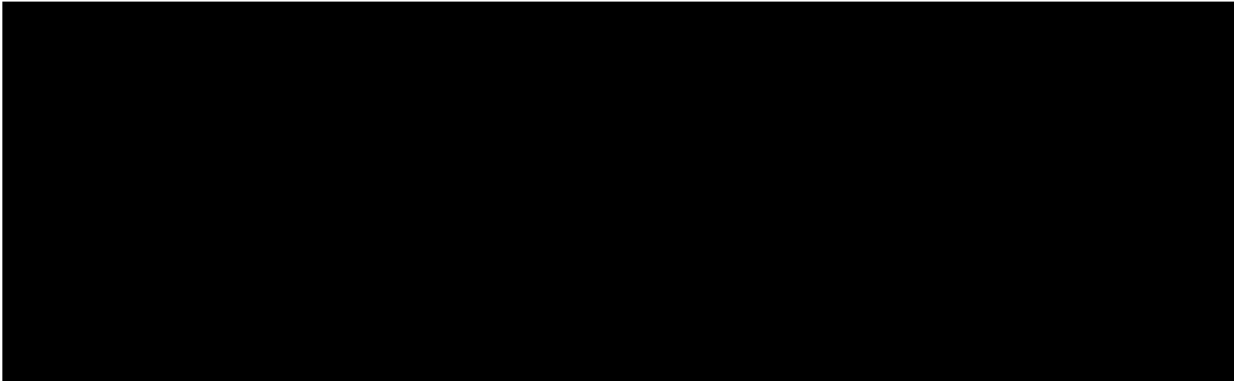
He advised that the Minister was very aware of our concerns and committed to continuing to work with us in a collaborative manner.

4.b Confidential - Budget





4.c Confidential - Collections Matter



4.d Award of RFP 23-04 Supply, Delivery, Installation & Maintenance of a Two-Way Radio Repeater System at the Parsons Clubhouse, Seal Cove

RFP 23-04 has closed and the Fire Chief has reviewed the submitted bid. The decision to award the RFP contract to HiTech Communications was based on their ability to meet the specifications outlined in the tender documentation, quality of product, customer service and price. The money for this expenditure will be taken from the Communications Budget Line, 01-107-5000-8025

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved to award RFP 23-04 Supply, Delivery, Installation and Maintenance of a Two-Way Radio Repeater System at Parsons Clubhouse, Seal Cove to HiTech Communications for \$17, 443.74. Funds are available in account #01-107-5000-8025.

Councillor Connors declared a conflict of interest on this item as his son is a fire fighter. He vacated the chamber at 6:51 p.m. for the remainder of the meeting.

The meeting adjourned at 6:57 p.m.

Darrin Bent, Mayor

Jody Fifield, Executive Secretary