

Engineering and Public Works Committee Meeting Minutes

Meeting #: 18
Date: November 27, 2023
Time: 12:00 pm - 12:30 pm
Location: Zoom

Members Present **Councillor Tilley**
 Councillor Moores
 Councillor Connors
 Councillor Butler
 Councillor Hardy

Staff Present **Jennifer Norris, Director of Engineering and Public Works**
 John McKeever, Engineering Manager
 Brian Crawley, Chief Administrative Officer

1. Department Report

An update on recent accomplishments, upcoming initiatives and potential issues was provided to the Committee. Specifically, winter shift preparations, 2024 waste calendar status, and 2023 Fall Yard Waste program update.

1.a Capital Project Update

An update on Capital Projects was provided to the Committee.

1.b Water Statistics Update

The Committee was provided an update on the latest water statistics.

2. Other Department Items

2.a Lift Station Maintenance - Lance Cove Road

Recent inspections of the lift station identified maintenance items that may require installation of a new pump. The existing pump is under assessment and is approximately 25 years old. A new pump install is estimated \$35,000 - \$40,000. If a new pump is required, approval will be requested at an upcoming Committee meeting.

The Committee inquired on budget allocation for this item. Annual operations includes a budget item for lift station maintenance which is \$150,000 in 2023.

John McKeever joined the meeting at 12:10 pm.

2.b 764-766 Conception Bay Highway

Correspondence was received from Minister of Transportation and Infrastructure related to water issues the owner of 764-766 Conception Bay Highway has experienced. After a discussion on the matter, Committee agreed there is no further actions for the Town at this time.

Councillor Tilley declared a conflict of interest on this item due to relatives living in the area and exited the meeting at 12:15 pm.

2.c Winter Services

Winter shift work commences December 4 which includes 24 hours shifts, Monday to Friday, and weekend on-call scheduling commences December 2.

An overview of winter operations and service levels was discussed.

3. Engineering and Public Works Committee Meeting

Be it so resolved that the recommendations and decisions of the Engineering and Public Works Committee held on November 27 2023 be accepted as presented;

- Department Update
- Capital Projects Update
- Water Statistics Update
- Lift Stations Maintenance - Lance Cove
- 764-766 Conception Bay Highway - Correspondence
- Winter Services Review

Meeting adjourned at 12:30 pm.

Councillor Hardy, Chair

Jennifer Norris, Director of
Engineering and Public Works