

**Financial Services Committee Meeting Minutes**

Date: April 26, 2023  
Time: 4:30 pm - 4:32 pm  
Location: Zoom

**Members Present** Deputy Mayor Gosse  
Councillor Butler  
Councillor Hillier  
Councillor Barrett  
Councillor Connors  
Councillor Hardy

**Staff Present** Gail Pomroy, Town Clerk  
Brian Crawley, Chief Administrative Officer

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**1. Disbursements from the Operating Fund**

**1.a Accounts Payable Cheques**

The Committee concurred with the following recommendation:

**Recommendation:**

Be it so resolved that approval be given to pay accounts payable cheques totaling \$493,032.84 as per the attached listing.

**1.b Manual Cheques**

The Committee concurred with the following recommendation:

**Recommendation:**

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$566,975.13.

**2. Capital Items**

**2.a Capital Invoice Approval**

The Committee concurred with the following recommendation:

**Recommendation:**

Be it so resolved that approval be given to pay capital invoices totaling \$67,138.25 as per the attached listing.

**3. Tax and Other Receivables Adjustments**

Nil

**4. Other Items for Discussion**

Nil

**5. Department Report**

The Committee concurred with the following recommendation:

**Recommendation:**

Be it so resolved that the decisions/recommendations made at the Financial and Administrative Services Committee meeting of April 26, 2023 be accepted as presented.

- Taxi Services
- Municipal Enforcement
- Departmental reports

The meeting adjourned at 4:32 p.m.

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Deputy Mayor Andrea Gosse, Chair

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Gail Pomroy, Town Clerk

# The Town of Conception Bay South

## VENDOR CHEQUE REGISTER REPORT

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
82707	Action Auto & Window Glass Limited	4/20/2023	\$707.25
82708	Black & McDonald Limited	4/20/2023	\$3,327.70
82709	Brenntag Canada Inc	4/20/2023	\$6,408.56
82710	Brian T.Scammell Assurance Valuation & Advisory	4/20/2023	\$10,178.65
82711	CAN-AM Platforms & Construction Ltd.	4/20/2023	\$2,386.25
82712	Chandler	4/20/2023	\$234.98
82713	F. J. WADDEN & SONS LTD	4/20/2023	\$520.67
82715	Heave Away Waste Management Ltd	4/20/2023	\$297.85
82716	IMAGE 4 PRINTING & DESIGN INC	4/20/2023	\$2,742.75
82717	Jelly Bean Entertainment	4/20/2023	\$279.50
82718	NEWFOUNDLAND HVAC LIMITED	4/20/2023	\$693.74
82719	Parts For Trucks Inc.	4/20/2023	\$150.14
82720	PIDtech Controls Ltd.	4/20/2023	\$414.00
82721	Pinnacle Office Solutions Ltd	4/20/2023	\$129.47
82722	Pinnacle Networks Inc	4/20/2023	\$211.60
82723	RDM Industrial Ltd	4/20/2023	\$255.81
82724	St. John's International Airport	4/20/2023	\$5,175.00
82725	Techni-Services Limited	4/20/2023	\$178.25
82726	This And That Handyman	4/20/2023	\$6,095.00
82727	Cintas Canada Limited	4/20/2023	\$138.01
82615	Ainsworth Inc.	4/14/2023	\$11,503.60
82616	Bell Aliant	4/14/2023	\$1,391.05
82620	Central Square Canada Software Inc.	4/14/2023	\$3,751.88
82622	CIMCO REFRIGERATION	4/14/2023	\$1,846.51
82623	CITY OF ST. JOHN'S	4/14/2023	\$54,997.66
82624	Eastlink	4/14/2023	\$3,565.00
82625	GRANT THORNTON LLP	4/14/2023	\$34,146.38
82629	Newfoundland & Labrador Association of	4/14/2023	\$200.00
82630	ORKIN CANADA CORPORATION	4/14/2023	\$57.50
82631	Ray Creative Agency Inc.	4/14/2023	\$1,207.50
82632	Rogers	4/14/2023	\$1,089.04
82633	Shaw Direct	4/14/2023	\$85.07
82645	Conception Bay Senior Blues	4/14/2023	\$2,582.50
82686	Atlantic Bylaw Officers Association	4/20/2023	\$575.00
82687	Bell Aliant	4/20/2023	\$269.19
82689	Brink's Canada Limited	4/20/2023	\$1,967.01
82690	CITY OF ST. JOHN'S	4/20/2023	\$244,377.04
82692	DE LAGE LANDEN FINANCIAL	4/20/2023	\$2,465.60
82694	MUNICIPAL ASSESSMENT AGENCY INC	4/20/2023	\$86,040.50
82695	PIK-FAST EXPRESS INC	4/20/2023	\$46.50

82728  
82653

Avalon Trimline Signs  
Christina McGory

4/20/2023  
4/14/2023

\$43.13  
\$300.00

**Total: \$493,032.84**

### Capital Invoice Approval

The Committee is requested to approve the payment of capital invoices as follows:

<b>Project</b>	<b>Vendor</b>	<b>Invoice Number</b>	<b>Amount</b>	<b>Description</b>	<b>Funding Program</b>
Lift Station Upgrades	Rodco Mechanical	Claim 11 ROH	\$58,599.40	Construction	Provincial – 17/20 MYCW (70% cost shared)
Lift Station Upgrades	Stantec	1795383	\$8,538.85	Engineering and Project Management	Provincial – 17/20 MYCW (70% cost shared)
<b>Total Capital Invoices:</b>			<b>\$67,138.25</b>		