

Committee of the Whole Meeting Minutes

Date: March 7, 2023
Time: 4:30 pm - 7:00 pm
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

Staff Present

- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- Nick Miller, Director of Recreation and Leisure Services**
- Jennifer Lake, Director of Economic Development and Tourism**
- Tracey Lambert, Executive Secretary**

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1. **Confidential – In Camera Session** Human Resources



2. **Safety Moment**

The Chief Administrative Officer completed a safety moment pertaining to slips, trips, and falls in adverse weather and poor visibility conditions.

3. Adoption of Committee of the Whole Minutes

Moved By Councillor Connors

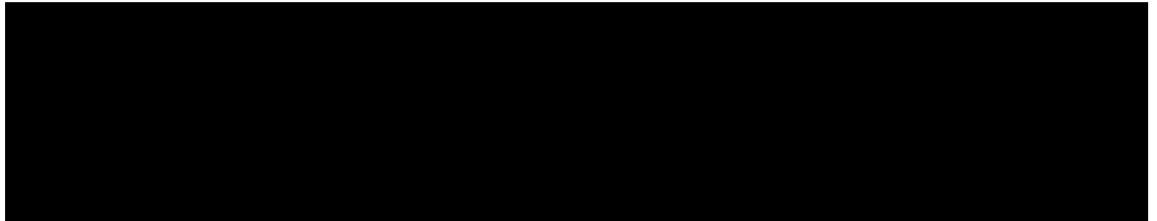
Seconded By Councillor Tilley

Be it so resolved that the recommendations and decisions made at the Committee of the Whole meeting of February 21, 2023 be adopted as presented.

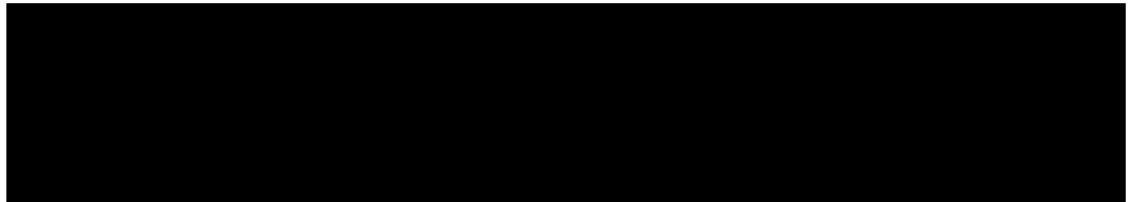
Carried

4. Discussion Items

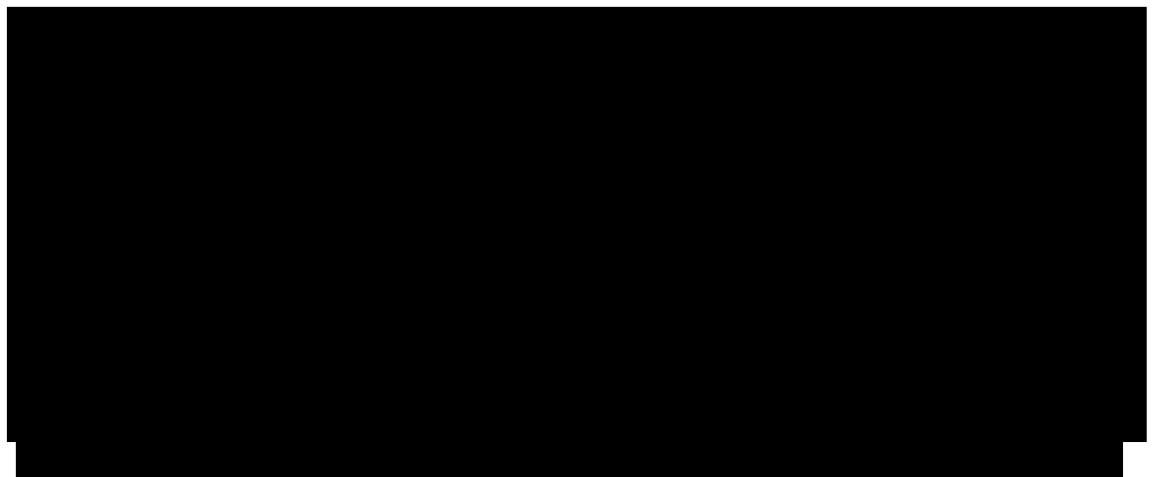
4.a Confidential - Collective Bargaining Update



4.b Confidential - Complaint - Code of Conduct



4.c Confidential - Potential New Depot Location

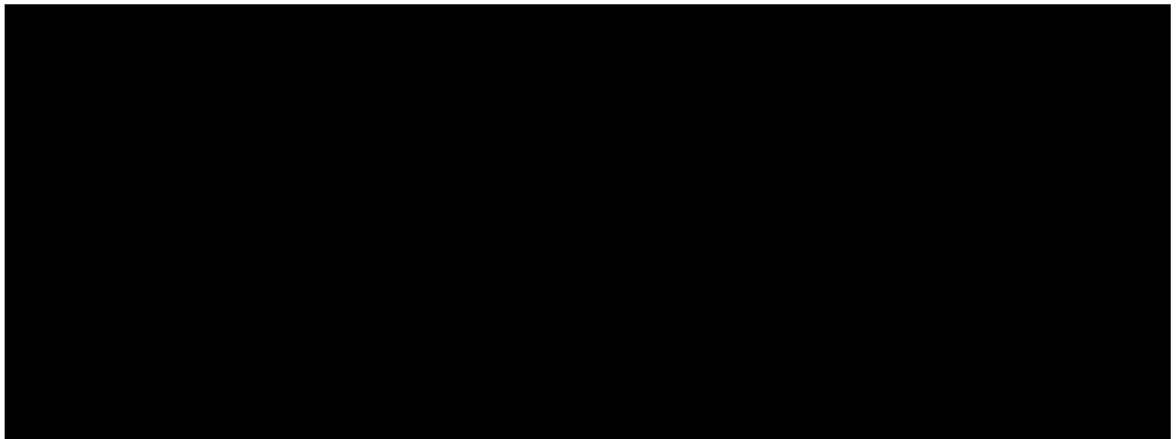


Mayor Bent vacated the chamber at 5:45 p.m. and returned at 5:52 p.m. Deputy Mayor Gosse assumed the chair.

4.d Confidential - FCM Conference Human Resources



4.e Confidential - Capital Change Order Approval



4.f Manual Cheques

The approval of the Committee is requested to ratify manual cheques totaling \$335,914.07 as per the attached listing.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$335,914.07.

4.g Accounts Payable Invoices

The approval of the Committee is requested to pay accounts payable invoices totaling \$231,654.83 as per the attached listing.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval be given for the payment of accounts payable invoices totaling \$231,654.83 as per the attached listing.

4.h Capital Invoice Approval

The Committee is requested to approve the payment of capital invoices in the amount of \$63,279.09, as per the attached report.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval be given to pay capital invoices totaling \$63,279.09 as per the attached listing.

4.i Approval to Award – Tender 23-07

The Director of Engineering and Public Works and the Superintendent of Public Works have reviewed bid submissions for Tender 23-07 Purchase of Three (3) New and Unused 2023 or Newer $\frac{3}{4}$ Ton – Regular Cab 4x4 Pick-Ups.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval is given to award Tender 23-07 Purchase of Three (3) New and Unused 2023 or Newer $\frac{3}{4}$ Ton – Regular Cab 4x4 Pick-Ups to Hickman Motors Limited at a cost of \$73,171.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

4.j Approval to Award – Tender 23-03

The Director of Engineering and Public Works and the Superintendent of Public Works have reviewed bid submissions for tender 23-03 Purchase of Three (3) New and Unused 2023 or Newer ¾ Ton – Crew Cab 2x4 Pick-Ups.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval is given to award Tender 23-03 Purchase of Three (3) New and Unused 2023 or Newer ¾ Ton – Crew Cab 2x4 Pick-Ups to Hickman Motors Limited at a cost of \$74,686.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

4.k Approval to Award – Tender 23-06

The Director of Engineering and Public Works and the Superintendent of Public Works have reviewed bid submissions for Tender 23-06 Purchase of Two (2) New and Unused 2023 or Newer 1/2 Ton – Regular Cab 4x4 Pick-Ups.

The following recommendation was transferred to the public meeting for a motion.

Recommendation:

Be it so resolved that approval is given to award Tender 23-06 Purchase of Two (2) New and Unused 2023 or Newer 1/2 Ton – Regular Cab 4x4 Pick-Ups to Hickman Motors Limited at a cost of \$57,662.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

4.l Social Media Policy Developments

The Director of Finance discussed ongoing concerns related to TikTok as raised by the Governments of Canada and Newfoundland and Labrador. The Director advised we are in the process of obtaining an appropriate policy.

4.m Disclosure Statements

This matter has been deferred to a future meeting. Mayor Bent reminded members of Council to submit disclosure statements.

4.n Community Park

The Director of Recreation and Leisure Services and the Director of Engineering and Public Works updated Council on operations at the new Community Park. They are working with the contractor on replacement of the compressors at the Community Park and will keep Council updated on the status.

4.o Regional Economic Development Update

This matter has been deferred to a future Committee of the Whole meeting for discussion, as the Regional Economic Development meeting has been rescheduled for next week.

The meeting adjourned at 6:26 p.m.

Darrin Bent, Mayor

Tracey Lambert, Executive Secretary