

Regular Council Meeting Minutes

Meeting #: 4
Date: March 7, 2023
Time: 7:00 p.m. - 8:00 p.m.
Location: Council Chambers

Members Present

- Mayor Bent**
- Deputy Mayor Gosse**
- Councillor Tilley**
- Councillor Moores**
- Councillor Connors**
- Councillor Butler**
- Councillor Hillier**
- Councillor Hardy**
- Councillor Barrett**

Staff Present

- Liz Davis, Director of Financial Services**
- Brian Crawley, Chief Administrative Officer**
- Jennifer Norris, Director of Engineering and Public Works**
- Corrie Davis, Director of Planning and Development**
- Nick Miller, Director of Recreation and Leisure Services**
- Jennifer Lake, Director of Economic Development and Tourism**
- Mike Downey, IT Manager**
- Tracey Lambert, Executive Secretary**

1. Land Acknowledgement

The Town of Conception Bay South would like to respectfully acknowledge the territory in which we gather, as the ancestral home-lands of the Beothuk and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk.

We also respectfully acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan, the Inuit of Nunatsiavut, and the Inuit of NunatuKavut.

We strive for respectful partnerships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

2. ADOPTION OF AGENDAS AND MINUTES

2.a Adoption of the Meeting Agenda for March 7, 2023

Resolution #23-072

Moved By Councillor Barrett

Seconded By Councillor Hillier

Be it so resolved that the agenda of the meeting of March 7, 2023 be adopted as presented.

Motion Carried

2.b Adoption of the Meeting Minutes of February 21, 2023

Resolution #23-073

Moved By Councillor Tilley

Seconded By Councillor Moores

Be it so resolved that the minutes of the meeting of February 21, 2023 be adopted as presented.

Motion Carried

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4. VISITORS, PRESENTATIONS AND PETITIONS

4.a International Women's Day

Deputy Mayor Gosse proclaimed March 8, 2023 as International Women's Day in Conception Bay South. This year's theme is "Embrace Equality".

5. NEW BUSINESS

Councillor Barrett attended a recent Seniors Advisory Committee meeting and noted he was specifically pleased with the age friendly objectives that included: accessible public buildings, accessible seating, accessible t’railway entrances, visible road signage, affordable housing, and medical care facilities. He believes helping seniors will positively impact our entire community. He thanked Councillor Butler for the invitation and thanked all members of the Committee for their continuous efforts.

Councillor Hardy extended a shout-out to our Recreation and Leisure Services staff on the recent Seniors Valentines social held at the Royal Canadian Legion, Branch 50 in Kelligrews. She noted there was music, dancing, food, and a great time was had by all in attendance. She encouraged everyone to register for the International Women’s Day free event being held at the Conception Bay South Library on March 8, 2023 at 6:30 p.m. She advised that Queen Elizabeth Regional High School is hosting a Female Baseball Day on Saturday, April 1, 2023 from 11:00 a.m. – 1:00 p.m. Attendees will have the opportunity to meet Jaida Lee, the first female to play in a men’s National Baseball League. She encouraged residents to pre-register by emailing info@cbsbaseball.ca.

Councillor Moores expressed her excitement that International Women’s Day will be hosted in person this year. There will be guest speakers, questions and answers session, and refreshments. She encouraged residents to pre-register for the free event online.

Councillor Connors acknowledged International Women’s Day and passed along well wishes for a successful event. He congratulated the Senior Blues and Junior Renegades for making it to the finals and encouraged everyone attend the playoff games to show their support.

Councillor Butler was delighted to have fellow members of Council in attendance for the last Seniors Advisory Committee meeting and noted they are a very open-minded group with great ideas. She congratulated Eric Schibler on being named an honorary Renegade. She attended the recent Seniors Valentines social and noted it was a great opportunity to meet with residents. She advised the St. Patrick's Day Seniors social is scheduled for Thursday, March 16, 2023 at the Royal Canadian Legion, Branch 50. It will be an afternoon of food, friends, and live entertainment. Tickets are \$5 each (plus HST) and can be purchased at the Conception Bay South Town Hall. She congratulated Conception Bay South Resident, Maddox Glover on receiving a Gold medal in the Special Olympic Level II Figure Skating Competition at the Canada Winter Games in Prince Edward Island.

Councillor Hillier recognized International Women's Day and extended congratulations to all women who have taken a leadership role in the Town. He extended condolences to the family of H. Robert (Bob) Chaytor of Chamberlains, who passed away on February 25, 2023 at the age of 92. He noted that Mr. Chaytor worked for over 40 years with Canadian National Railway, but his true work passion was tending his farm on Fowlers Road.

Councillor Tilley congratulated Joy Cronin, Conception Bay South resident and employee of the Capital Hotel on being the first recipient of the Tourism Employee Award of Excellence, presented at the Hospitality Newfoundland and Labrador Tourism Awards Gala. The award recognizes a front-line tourism employee resident who has demonstrated exemplary work performance thereby enhancing business or customer satisfaction. He has received positive feedback from residents expressing they are pleased with the final product of the inclusive Community Park and extended kudos to everyone involved in the project.

Deputy Mayor Gosse echoed comments of all the good stories in our community as acknowledged by her fellow Councillors. She thanked senior staff and fellow council members around the table for their hard work and leadership roles in recognition of International Women's Day. She is looking forward to attending a sold-out International Women's Day luncheon hosted by the Conception Bay South Chamber of Commerce on March 8, 2023 from 10:00 a.m. to 2:00 p.m. Lunch is being provided by local business Concept Nutrition. She attended the Seniors Valentines social and advised it was a full house with great networking opportunities. She commended staff and volunteers for organizing these types of events.

Mayor Bent thanked everyone for organizing the 2nd annual International Women's Day event. He recognized his fellow female Councillors and the many women in our community who are in leadership roles on the frontlines and behind the scenes. He congratulated the 16 athletes who represented the Town in squash, hockey, curling, gymnastics, and figure skating at the Canada Winter Games in Prince Edward Island. He gave a special recognition to squash athlete Carter Lake, son of Jennifer Lake the Town's Economic Development Director. He congratulated Maddox Glover on receiving a Gold medal in the Special Olympic Level II Figure Skating Competition and noted he was selected to be the flag bearer for Team NL in the closing ceremonies. He congratulated Mike Gozine on receiving a bronze medal at the Canada Winter Games and noted he is from Tor's Cove, but trains at the Conception Bay South Boxing Club. Mayor Bent will be inviting all athletes to attend the next council meeting on March 21, 2023 to recognize their achievements. Mayor Bent recommended that the Seniors Advisory Committee team up with the Youth Advisory Council for a meeting to explore ideas. He echoed

comments on the Senior's Valentine's social and the upcoming St. Patrick's Day social. He congratulated Eric Schibler on his well-deserved recognition on being named an honorary Renegade and thanked him for his dedication to the community. He attended a Senior Blues game last Friday and had the prestigious honour of dropping the ceremonial puck. He wished the Senior Blues and Junior Renegades good luck in the playoffs. Mayor Bent advised the artists of Studio 5 will be hosting an art show from 11:00 p.m. to 5:00 p.m. at Worsley Park on Saturday and Sunday. He concluded that the local talent of this group is incredible and encouraged all residents to attend.

**6. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE
(Chair, Councillor Hillier)**

6.a 193 Seal Cove Road

Resolution #23-074

Moved By Councillor Hillier

Seconded By Councillor Butler

Be it so resolved, that in accordance with Council's authority at sub sections 4.9(2) and (4) of the Town's Development Regulations, Application No. 2478 received January 17, 2023 for a 231.9m² accessory building at 193 Seal Cove Road be deferred pending completion of flood plain mapping for Billy Brook.

Motion Carried

6.b Lawrence Pond & Upper Gullies River Storm Water Management Plan

Resolution #23-075

Moved By Councillor Hillier

Seconded By Councillor Hardy

Be it so resolved that the Lawrence Pond Storm Water Management Plan be report be adopted as presented.

Motion Carried

6.c 240-258 Anchorage Road

Resolution #23-076

Moved By Councillor Hillier

Seconded By Councillor Barrett

Be it so resolved, that under the authority of Section 16 of the *Urban and Rural Planning Act, 2000*, Conception Bay South Municipal Plan Amendment No. 23, 2023 and Development Regulations Amendment No. 41, 2021, be adopted.

AND FURTHER:

Be it so resolved that, under authority of Section 19 of the *Urban and Rural Planning Act, 2000*, Mr. Stephen B. Jewczyk, FCIP be appointed as commissioner to hold a public hearing and complete a report respecting Municipal Plan Amendment No. 23, 2023 and Development Regulations Amendment No. 41, 2023.

AND FURTHER:

Be it so resolved that a Public Hearing regarding Conception Bay South Municipal Plan Amendment No. 23, 2023 and Development Regulations Amendment No. 41, 2023 be held at 7:00pm on April 12, 2023 at the Town Hall, and that should the Town receive no written submissions up to two days before the scheduled date, the public hearing will be cancelled.

Motion Carried

6.d 12-16 Rideouts Road

Resolution #23-077

Moved By Councillor Hillier

Seconded By Deputy Mayor Gosse

Be it so resolved that the Terms of Reference for a Land Use Impact Assessment Report regarding proposed re-zoning and development of a multi-storey apartment building at 12-16 Rideouts Road, be approved as presented.

Motion Carried

6.e Committee Report

Resolution #23-078

Moved By Councillor Hillier

Seconded By Councillor Connors

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on February 27, 2023 be accepted as presented. Topics discussed were:

- 464 Dunns Hill Road
- 40 Dowdens Road
- Minerals Road
- Notices Published
- Notable Development Applications
- Larch Grove Quarry Access
- Department Update

Motion Carried

7. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Hardy)

The following was transferred from Committee of the Whole meeting of March 7, 2023.

7.a Approval to Award - 23-07

Resolution #23-079

Moved By Councillor Hardy

Seconded By Councillor Tilley

Be it so resolved that approval is given to award Tender 23-07 Purchase of Three (3) New and Unused 2023 or Newer $\frac{3}{4}$ Ton – Regular Cab 4x4 Pick-Ups to Hickman Motors Limited at a cost of \$73,171.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

Motion Carried

The following was transferred from Committee of the Whole meeting of March 7, 2023.

7.b Approval to Award - 23-03

Resolution #23-080

Moved By Councillor Hardy

Seconded By Councillor Hillier

Be it so resolved that approval is given to award Tender 23-03 Purchase of Three (3) New and Unused 2023 or Newer $\frac{3}{4}$ Ton – Crew Cab 2x4 Pick-Ups to Hickman Motors Limited at a cost of \$74,686.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

Motion Carried

The following was transferred from Committee of the Whole meeting of March 7, 2023.

7.c Approval to Award - 23-06

Resolution #23-081

Moved By Councillor Hardy

Seconded By Councillor Butler

Be it so resolved that approval is given to award Tender 23-06 Purchase of Two (2) New and Unused 2023 or Newer 1/2 Ton – Regular Cab 4x4 Pick-Ups to Hickman Motors Limited at a cost of \$57,662.00 plus HST per unit. Funds available in the account 01-301-5000-8025.

Motion Carried

7.d Approval to Tender - Minerals Road Upgrade

Resolution #23-082

Moved By Councillor Hardy

Seconded By Councillor Barrett

Be it so resolved that approval is given to tender the Minerals Road Upgrade project.

Motion Carried

7.e Approval to Purchase - Ratification - Concord Drive Lift Station Rotating Assembly

Resolution #23-083

Moved By Councillor Hardy

Seconded By Councillor Connors

Be it so resolved that ratification approval is given to purchase pump rotating assemblies for Concord Drive lift station from Sansom Equipment Limited at a cost of \$23,591.32 plus HST. Funds are available in account # 01-401-1000-7405.

Motion Carried

7.f Yard Waste Collection Program

Resolution #23-084

Moved By Councillor Hardy

Seconded By Councillor Moores

Be it so resolved that the Yard Waste Collection Program be adopted as presented.

Motion Carried

7.g Engineering and Public Works Committee Meeting

Resolution #23-085

Moved By Councillor Hardy

Seconded By Councillor Hillier

Be it so resolved that the recommendations and decisions made at Engineering and Public Works Committee held on Wednesday, March 1, 2023 be accepted as presented.

- Ledrews Road
- Department Report
- Water Statistics Report
- Winter Services Update

- Billy Brook Floodplain Mapping
- Dunns Hill Road Intersection Pilot Project

Motion Carried

8. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)

8.a Recreation and Leisure Services Committee Report

Resolution #23-086

Moved By Councillor Moores

Seconded By Councillor Tilley

Be it so resolved that the recommendations and decisions of the Recreation and Leisure Services Committee meeting of February 28th 2023 be accepted as presented.

- Memory Display Case at Conception Bay South Arena
- Community Park Ice
- Community Park Compressors
- Newfoundland and Labrador Public Libraries Connect Pass
- Winterfest Committee Structure
- Conception Bay South Library Grand Opening and Dedication of Clarence J. Morgan Building
- CBR Junior Renegades Request
- Community Park Fundraising Request
- Family Resource Center Request
- Important Dates

Motion Carried

9. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)

No meeting held.

9.a Manual Cheques

Resolution #23-087

Moved By Deputy Mayor Gosse

Seconded By Councillor Barrett

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$335,914.07.

Motion Carried

9.b Accounts Payable Invoices

Resolution #23-088

Moved By Deputy Mayor Gosse

Seconded By Councillor Connors

Be it so resolved that approval be given for the payment of accounts payable invoices totaling \$231,654.83 as per the attached listing.

Motion Carried

9.c Capital Invoice Approval

Resolution #23-089

Moved By Deputy Mayor Gosse

Seconded By Councillor Hardy

Be it so resolved that approval be given to pay capital invoices totaling \$63,279.09 as per the attached listing.

Motion Carried

**10. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM
(Chair, Councillor Connors)**

No meeting held.

11. OTHER COMMITTEE REPORTS

Councillor Butler advised that on February 23, 2023 the Downtown Conception Bay South Board of Management gathered for its annual planning session. Board members reviewed initiatives from 2022 and worked towards the creation of a work plan for 2023. The Board continues to focus on attracting shoppers, customers, clients and visitors to the Downtown area and Conception Bay South as a whole, and will be focusing their efforts in 2023 on marketing and promotion, beautification, support and promotion of events, communications with members, and community investment.

Councillor Hardy reminded residents there are no changes to waste collection on St. Patrick's Day. She reminded residents the Winter Parking Ban is still in effect and on street parking is not permitted during overnight hours. Crews are working 24 hours a day clearing and removing snow for street widening, sidewalks and water and sewer infrastructure. She encouraged residents to clear snow/ice from fire hydrants.

Councillor Moores advised that nominations are now open for the Youth Volunteer and Citizen of the Year Award. She reminded residents that hockey is not permitted on the Community Park ice surface and encouraged residents to abide by the rules.

12. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Resolution #23-090

Moved By Councillor Tilley

Seconded By Councillor Barrett

Be it so resolved that the meeting adjourn.

Motion Carried

Darrin Bent, Mayor

Tracey Lambert, Executive Secretary