

**Regular Council Meeting Minutes**

Meeting #: 8  
Date: May 3, 2022  
Time: 7:08 p.m. - 7:55 p.m.  
Location: Council Chambers

**Members Present**  
**Mayor Bent**  
**Deputy Mayor Gosse**  
**Councillor Connors**  
**Councillor Butler**  
**Councillor Hillier**  
**Councillor Hardy**  
**Councillor Barrett**

**Staff Present**  
**Gail Pomroy, Town Clerk**  
**Liz Davis, Director of Financial Services**  
**Brian Crawley, Chief Administrative Officer**  
**Jennifer Norris, Director of Engineering and Public Works**  
**Corrie Davis, Director of Planning and Development**  
**John Heffernan, Fire Chief**  
**Jennifer Lake, Director of Economic Development and Tourism**  
**Mike Downey, Network Manager**  
**Dave Tibbo, Director of Recreation and Leisure Services**

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**1. ADOPTION OF AGENDAS AND MINUTES**

**1.a Adoption of the Meeting Agenda for May 3, 2022**

**Moved By** Councillor Butler  
**Seconded By** Councillor Hardy

Be it so resolved that the agenda of the meeting of May 3, 2022 be adopted as presented.

*Carried*

**1.b Adoption of the Meeting Minutes of April 19, 2022**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved that the minutes of the meeting of April 19, 2022 be adopted as presented.

*Carried*

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**3. VISITORS, PRESENTATIONS AND PETITIONS**

**3.a Commissioner's Report - 73 Cherry Lane**

Councillor Hillier tabled the Commissioner's Report on the public hearing that was held on April 13, 2022 regarding the proposed re-zoning of 73 Cherry Lane.

**3.b Proclamation - Municipal Awareness Week**

Deputy Mayor Gosse proclaimed the week of May 9 - 13, 2022 as Municipal Awareness Week in the Town of Conception Bay South.

**3.c Proclamation - Economic Development Week**

Councillor Butler proclaimed the week of May 9 - 13, 2022 as Economic Development Week in the Town of Conception Bay South.

**3.d Proclamation - Safety and Health Week**

Councillor Hillier proclaimed the week of May 1 - 7, 2022 as Safety and Health Week in the Town of Conception Bay South.

**4. NEW BUSINESS**

Councillor Hardy advised of a water disruption for system maintenance at Wisemans Lane and Gully pond Road areas tomorrow, Wednesday May 4. Details have been posted on Town's website, social media and a resident alert was delivered to the area.

Councillor Barrett stated that he had attended a meeting of the Year of the Garden Committee on April 27, 2022.

Councillor Connors stated that the Humboldt Cup Game with the Senior Blues and Junior Renegades, \$1,200 was raised to support the Spirit of Alex and Riley Mercer Memorial Food Drive scheduled for May 9, 2022. He thanked everyone involved in National Volunteer Week and the Town's Volunteer Appreciation Night held on April 25, 2022. He congratulated Hope Bishop-Frizzell as the Youth Volunteer of the Year and Eric Hart as the Citizen of the Year. Congratulations also go out to all the very deserving nominees for the Citizen of the Year award, including Eileen Kavanagh, Clifford Fowler, Robert Squires, Ryan Peach and Norine Taylor.

Deputy Mayor Gosse - stated that she attended the Manuels River AGM. She provided highlights, including the new legal name, Manuels River Community Inc.

Councillor Hillier stated that work has started on the pedestrian operated lights. This project will be ongoing for approximately 6 - 8 weeks.

Councillor Butler stated that Music NL hosted a Music Town Hall at Worsley Park on Thursday, April 28 at 7 pm. The event complemented the goals and objectives within our Tourism Development Strategy incorporating the music and arts industry. We look forward to working with Music NL in the future to encourage collaborations and opportunities to continue to support our local musicians. She also congratulated participants and winners of the Mayflower Junior Squash tournament held at the CBS Squash Club on April 30, 2022. In total, there were 16 players who participated in the tournament, 8 players in Silver and 8 Players in Bronze.

Mayor Bent thanked the Royal Orange Lodge for the invite to their anniversary celebration. He also thanked the Rotary Club of Avalon Northeast for giving him the opportunity to present on behalf of the Town. He stated that a meeting was held with the RNC on April 20, 2022. He thanked Insp. Brennan and welcomed Insp. Knight. Finally, he commented on the commemoration service held Sunday which consisted of commemorating the Battle of Atlantic, the Battle of Vimy, the landing on the beach of Normandy D-Day which the Royal Newfoundland Regiment took part in and had great losses. Also recognized were the seven military paratroopers who drowned during a training jump when the wind blew them off course and they landed in the Ottawa river and drowned. Four of those members were in The Royal Canadian Signal Corp. The disaster of Tusker flight 27 that was a search and rescue flight returning from Labrador was also commemorated. All members were killed including Darrell Cronin from Conception Bay South. There were also two silver crosses presented to two

ladies from Conception Bay South. Mrs. Audrey Mercer lost her son Charlie Mercer due to his injuries from Afghanistan and Mrs. Patricia Turner who lost her husband Donald Turner due to his injuries from conflicts he was involved with.

**5. RECOMMENDATIONS OF PLANNING AND DEVELOPMENT COMMITTEE  
(Chair, Councillor Hillier)**

**5.a 132 Swansea Street**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved, that in accordance with Sections 15 of the Town's Fence Regulations, Application 1408 received on March 31, 2022 for a front yard fence along the northern side boundary and front boundary of 132 Swansea Street, be approved on condition that portions of the fence forward of the building line have a maximum height of 1.2m.

*Carried*

**5.b 11 Chaytors Place**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved, that in accordance with Council's discretionary authority at section 13(a) of the Town's Fence Regulations, Application No. 1437 dated April 7, 2022 for a fence to be built along the northern property boundary of 11 Chaytors Place abutting the road right of way, be approved.

*Carried*

**5.c 5 Parmiters Lane**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved, that in accordance with Sections 15 of the Town's Fence Regulations, Application 1440 received on April 7, 2022 to repair and replace a front yard fence at 5 Parmiters Lane, be approved on condition that the property owner agree that no liability will attach to the Town for damages to the fence as a result of the Town's road and winter

maintenance operations, and that repaired / replaced the fence be no higher than the existing fence.

*Carried*

**5.d 27 Dawes Place**

**Moved By** Councillor Hillier

**Seconded By** Deputy Mayor Gosse

Be it so resolved, that in accordance with Council's discretionary authority at Sections 10.7 and 10.11.2 of the Town's Development Regulations, Application 1381 received on March 28, 2022 for a hobby farm use to keep ten laying hens at 27 Dawes Place, be approved on condition that no roosters be housed at the property, submission of an acceptable manure management plan and that the property register with the Provincial Farm Premises ID program.

*Carried*

**5.e 29-37 Country Path Road**

**Moved By** Councillor Hillier

**Seconded By** Councillor Hardy

Be it so resolved that, in accordance with Council's discretionary authority at sections 10.7 and 10.11.2 of the Town's Development Regulations, Application No. 1306 received on March 7, 2022 for development of a 10 unit row dwelling at 29-37 Country Path Road, be approved.

*Carried*

**5.f 6 Easons Road**

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that, in accordance with Section 5.3(3) of the Town's Development Regulations, Application #1116 received on December 3, 2021 for an 11m x 11.6m extension to an existing accessory building at 6 Easons Road, be approved.

*Carried*

**5.g 27 Forest Road**

**Moved By** Councillor Hillier

**Seconded By** Councillor Connors

Be it so resolved, that in accordance with Sections 15 of the Town's Fence Regulations, Application 1575 received on April 14, 2022 for a front yard fence along the northern side boundary of 27 Forest Road, be approved on condition that the portion of the fence forward of the building line has a maximum height of 1.2m.

*Carried*

**5.h 512 Conception Bay Highway**

**Moved By** Councillor Hillier

**Seconded By** Councillor Butler

Be it so resolved that, in accordance with Section 15 of the Urban and Rural Planning Act, 2000, Municipal Plan Amendment No. 21 and Development Regulations Amendment No 39, 2022 for proposed rezoning of a portion of the property at 512 Conception Bay Highway, be referred to the Department of Municipal and Provincial Affairs for determination of any provincial interests.

*Carried*

**5.i Committee Report**

Deputy Mayor Gosse declared a conflict on this item as it pertains to Incinerator Road. (Her business has submitted a quarry application.) She vacated the Chamber at 7:37 p.m. and returned at 7:38 p.m.

**Moved By** Councillor Hillier

**Seconded By** Councillor Barrett

Be it so resolved that the decisions and recommendations made at the Planning and Development Committee meeting on April 25, 2022 be accepted as presented.

- Notices Published
- Builders Forum
- 514 Conception Bay Highway

- Incinerator Road
- 375 Foxtrap Access Road
- Terminal Road
- Department Update

*Carried*

**6. RECOMMENDATIONS OF ENGINEERING AND PUBLIC WORKS COMMITTEE (Chair, Councillor Tilley)**

**6.a Engineering and Public Works Committee Meeting**

**Moved By** Councillor Hardy

**Seconded By** Councillor Hillier

Be it so resolved that the recommendations and decisions made at the Engineering and Public Works Committee meeting of April 26 2022 be accepted as presented:

- Traffic Calming
- Water Statistics
- Waste First Quarterly Report
- Capital Projects

*Carried*

## **7. RECOMMENDATIONS OF RECREATION AND LEISURE SERVICES COMMITTEE (Chair, Councillor Moores)**

### **7.a Recreation and Leisure Services Committee Report**

Mayor Bent declared a conflict on this item as it pertains to the Recreational Master Plan (He is employed by the CBS Soccer Association) He vacated the meeting at 7:41 p.m. and returned at 7:45 p.m. Deputy Mayor Gosse took the chair.

**Moved By** Councillor Connors

**Seconded By** Councillor Butler

Be it so resolved that the recommendations / decisions made at the Recreation and Leisure Services Committee Meeting of April 26, 2022 be accepted as presented.

- Beach Volley Program
- Canadian Inclusivity Squash Program - User Fees
- Ice Rental Waiver Request - Seniors Blues - Junior Renegades RE: Humboldt Cup
- Shield Ice Hockey Schedule
- Juleah Gardens Open Space Playground
- Soiree Entertainment Line Up
- Swim Registration - Update
- Volunteer Appreciation Night Summary
- Terry Fox Run 2022
- Approval for Limited Call for Bids - Pool Salt Chlorination System
- Exclusive Provision of Non-Alcoholic Beverage Products - Town of Conception Bay South
- Recreation and Cultural Master Plan
- Canteen- Topsail Beach Rotary Park
- Important Dates
- Potential Problems / Concerns
- Gardner Drive Green Space



- General Clean-up of Community Areas

*Carried*

**8. RECOMMENDATIONS OF FINANCIAL AND ADMINISTRATIVE SERVICES COMMITTEE (Chair, Deputy Mayor Gosse)**

**8.b Manual Cheques**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that approval be given to ratify the payment of manual cheques totaling \$177,891.10.

*Carried*

**8.c Capital Invoice Approval**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Connors

Be it so resolved that approval be given to pay capital invoices totaling \$110,319.29 as per the attached report.

*Carried*

**8.d Tax and Other Adjustables**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Butler

Be it so resolved that approval be given to adjustments to tax and other receivables accounts as follows:

7721-1-1120-000 Request Denied

*Carried*

**8.e Order - 302 Conception Bay Highway**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Barrett

Be it so resolved that the Order issued on August 26, 2020, under the Development Regulations 2011 ordering the removal of all livestock from the property located at 302 Conception Bay Highway, Long Pond, Conception Bay South be rescinded.

*Carried*

**8.f Department Report**

**Moved By** Deputy Mayor Gosse

**Seconded By** Councillor Hardy

Be it so resolved that the recommendations/decisions of the Financial and Administrative Services Committee held on April 24, 2022 be accepted as presented.

The following items were discussed:

- Escribe
- Municipal Symposium
- PMA Conference
- Frank Roberts Junior High
- Variance Report
- Chamberlains Park Action Committee
- Annual Financial Statement Audit
- Staffing

*Carried*

**9. RECOMMENDATIONS OF ECONOMIC DEVELOPMENT AND TOURISM  
(Chair, Councillor Butler)**

**9.a Downtown CBS Annual Budget**

**Moved By** Councillor Butler

**Seconded By** Councillor Barrett

Be it so resolved that the 2022 Budget for Downtown Conception Bay South be approved.

*Carried*

**9.b Economic Development and Tourism Committee Report**

**Moved By** Councillor Butler

**Seconded By** Deputy Mayor Gosse

Be it so resolved that the recommendations/decisions made at the Economic Development and Tourism Committee meeting of April 26, 2022 be accepted as presented:

- Downtown CBS Annual Budget
- Communities in Bloom
- Year of the Garden
- Music NL
- Trail Counts
- Raven Kastor
- TD Tree Days
- Community Climate Change Adaptation Plan
- Economic Development Week
- Departmental Report

*Carried*

**10. OTHER COMMITTEE REPORTS**

Nil

**11. ADJOURNMENT**

The meeting adjourned at 7:55 p.m.

**Moved By** Councillor Hardy

**Seconded By** Councillor Hillier

Be it so resolved that the meeting adjourn.

*Carried*

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Darrin Bent, Mayor

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Gail Pomroy, Town Clerk