

FINANCIAL SERVICES

A meeting of the Financial Services Committee was held on Monday, November 8, 2021 via zoom. It was called to order at 1:00 p.m. In attendance were: Deputy Mayor Gosse (Chair), Councillors Hardy, Tilley, Barrett, Connors, Moores, Mayor Bent, CAO Crawley, Town Clerk Pomroy and Director of Finance Davis.

1. DISBURSEMENTS FROM THE OPERATING FUND

1. Accounts Payable Cheques

The approval of the Committee was requested to approve the payment of accounts payable cheques totaling \$266,829.08 as per the attached report.

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to pay accounts payable cheques totaling \$266,829.08 as per the attached report.

2. Manual Cheques

The approval of the Committee was requested to approval the payment of manual cheques totaling \$452,829.95.

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to pay manual cheques totaling \$452,829.95.

2. CAPITAL ITEMS

1. Capital Invoice Approval

The approval of the Committee was requested to pay capital invoices totaling \$367,380.65.

The Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to pay capital invoices totaling \$367,380.65 as follows:

Project	Vendor	Invoice Number	Amount	Description	Funding Program
Library	RCS Construction	Pre-Construction Mgmt Progress Claim #7	\$29,324.66	Construction management fees	Lease Agreement
Library	RCS Construction	Construction Progress Claim #2	\$111,860.89	Construction costs	Lease Agreement
Community Park Phase 2	Eastern Contracting	Progress Claim #2	\$168,131.94	Construction Lost	Federal – ICIP (66% cost shared)
Community Park Phase 2	NL Power	CIAC 2021-10-165	\$12,277.40	New electrical service set up	Federal – ICIP (66% cost shared)
Pedestrian Crossing Design – Easons Road & Perrins Road	Harbourside Transportation Consultants	2238	\$1,376.55	Design and engineering	Provincial - 20/23 MYCW (50% cost shared)
2021 Street Rehab	Modern Paving	IN073829, Claim 2 ROH	\$40,740.71	2021 Street Paving Rehab Program	Town Funded
Condition Assessment - Transmission Main	CBCL	473613	\$2,323.00	Engineering services	Town Funded
Condition Assessment - Transmission Main	CBCL	472929	\$1,345.50	Engineering services	Town Funded
Total Capital Invoices:			\$367,380.65		

3. TAX AND OTHER RECEIVABLES ADJUSTMENTS

The Director presented tax adjustments for consideration and the Committee concurred with the following recommendation:

Recommendation:

Be it so resolved that approval be given to adjust tax and other receivables accounts as follows:

LORKE001	\$817.80
CALMI001	\$382.80

4. OTHER ITEMS FOR DISCUSSION

1. MCW/ICIP Application

The Director of Engineering and Public Works was in attendance. She and the Director of Finance reviewed previous funding applications and provided options for the latest application call.

The Committee reviewed the options presented and concurred to make application under both funding calls. The following recommendations are required:

Recommendation:

Be it so resolved that the Town make application to the 2022 Municipal Capital Works (MCW) program for \$15,000,000 for the construction of a Public Works Depot.

Recommendation:

Be it so resolved that the Town make application to the 2022-2023 Investing in Canada Infrastructure Program for projects as outlined below:

Project Description	Estimated Cost	Federal	Provincial	Municipal	Details
Street Paving & Upgrades	\$3,000,000	\$999,900	\$999,900	\$1,000,200	not approved from last application
Seal Cove Bridge Replacement	\$2,000,000	\$666,000	\$666,000	\$668,000	not approved from last application
Community Center	\$30,000,000	\$9,990,000	\$9,990,000	\$10,020,000	Design approved under Town funds
Phase 49 W&S	\$2,000,000	\$800,000	\$600,000	\$600,000	Next 4 streets in priority list
Total	\$37,000,000	\$12,455,900	\$12,255,900	\$12,288,200	

2. Funding for Shoreline Remediation

The Director of Engineering and Public Works and the Director of Finance reviewed options for funding the shoreline remediation required at Cronins Head.

The Committee concurred to request that the Department of Municipal Affairs and Environment approve the reallocation of funding from Street Paving in the current MYCW allocation to shoreline remediation and concurred with the following recommendation:

Recommendation:

Be it so resolved that the Town request approval from the Department of Municipal Affairs and Environment to reallocate \$750,000 under the current Multi Year Capital Works program from Street Upgrading and Paving to Shoreline Stabilization.

5. DEPARTMENT REPORT

The Director reviewed the Departmental Report with the Committee.

There being no further business, the meeting was adjourned at 1:48 p.m.

Andrea Gosse
Chairperson

Liz Davis
Director of Finance

The Town of Conception Bay South

VENDOR CHEQUE REGISTER REPORT

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
79705	Armtec	11/5/2021	\$8,208.23
79706	Atlantic Grocery Distributors Limited	11/5/2021	\$1,390.37
79707	AVALON COAL SALT & OIL LTD	11/5/2021	\$76,793.37
79708	Avalon Mulch & Mini-Mix	11/5/2021	\$207.00
79709	BALDWIN COOKE	11/5/2021	\$277.27
79710	Bird Stairs	11/5/2021	\$11,486.20
79711	Blackwood Printing Inc.	11/5/2021	\$377.20
79712	Brenntag Canada Inc	11/5/2021	\$9,914.63
79713	CHBA-Newfoundland Labrador	11/5/2021	\$1,000.50
79714	CONSTRUCTION SIGNS LIMITED	11/5/2021	\$603.75
79715	Staples Advantage Canada	11/5/2021	\$531.59
79716	DICK'S & COMPANY LIMITED	11/5/2021	\$72.29
79717	Pictometry Canada Corp	11/5/2021	\$30,951.16
79718	EAST-CHEM (NL) INC	11/5/2021	\$2,751.70
79719	ERIC TAYLOR LIMITED	11/5/2021	\$5,984.46
79720	eSCRIBE Software Ltd.	11/5/2021	\$24,029.25
79721	FARRELL'S EXCAVATING LIMITED	11/5/2021	\$1,883.81
79722	F. J. WADDEN & SONS LTD	11/5/2021	\$1,465.77
79723	Fusion Elevator	11/5/2021	\$225.00
79724	RENU INDUSTRIES CANADA	11/5/2021	\$1,868.75
79725	Xylem Canada LP	11/5/2021	\$1,985.87
79726	JET ICE LTD.	11/5/2021	\$3,721.98
79727	KENT BUILDING SUPPLIES	11/5/2021	\$182.38
79728	MANUELS RIVER NATURAL	11/5/2021	\$1,895.67
79729	M & M HOLDINGS	11/5/2021	\$2,285.31
79730	M & M PREPAK SALES LTD	11/5/2021	\$130.00
79731	MODERN BUSINESS EQUIPMENT LTD	11/5/2021	\$326.85
79732	NEWFOUNDLAND HVAC LIMITED	11/5/2021	\$1,412.67
79733	Parsons, Ken	11/5/2021	\$287.50
79734	ORKIN CANADA CORPORATION	11/5/2021	\$641.70
79735	Pinnacle Networks Inc	11/5/2021	\$220.80
79736	Randell F. Morgan Paving Limited	11/5/2021	\$747.50
79737	RCAP Leasing Inc	11/5/2021	\$239.32
79738	RDM Industrial Ltd	11/5/2021	\$792.58
79739	Saltwater Strategies	11/5/2021	\$7,130.00
79740	Sobeys Inc	11/5/2021	\$47.90
79741	TAYLORS WELDING	11/5/2021	\$19,889.32
79742	Tyco Integrated Fire & Security	11/5/2021	\$262.73
79743	WEIR'S CONSTRUCTION LTD	11/5/2021	\$1,803.20
79667	Ainsworth Inc.	10/28/2021	\$6,481.69
79668	Chesley Lawrence Photography	10/28/2021	\$1,322.50

79669	CREDIT RECOVERY (2003) LTD.	10/28/2021	\$612.61
79670	Eastlink	10/28/2021	\$460.00
79672	Honeywell Limited	10/28/2021	\$8,326.98
79673	Metcalf Holdings Limited	10/28/2021	\$4,025.00
79674	Ray Creative Agency Inc.	10/28/2021	\$402.50
79681	Conception Bay South Public Library	10/28/2021	\$20,000.00
79685	Blackwood Printing Inc.	11/4/2021	\$259.90
79694	PIK-FAST EXPRESS INC	11/4/2021	\$72.50
79690	GFL Environmental Inc	11/4/2021	\$839.82
		Total:	\$266,829.08